



Plaza Middle School Five Pillars of Infection Control

	Hand-Washing	Physical Distancing	Cleaning and Disinfection	Stable Groups	Masks
Classroom	Hand sanitizer, provided by the district, will be available at all times. We will encourage students to use it as needed, especially at transition times. We will direct students to frequently wash their hands, especially after sneezing or coughing. If students cannot wash their hands, they will use hand sanitizer.	We will space tables, desks, and chairs apart from one another as much as possible.	Custodians will clean and sanitize surfaces at least once a day. For communal supplies, the teacher will have bins for clean and dirty supplies. Teachers will give students materials from the clean bin and will use sanitizer to clean the used items before returning them to the clean bin. Students and staff will clean technology, like desktops and mice, when necessary. Items that cannot be cleaned, like books, will need to sit for at least 24 hours between each use.	When possible, we will keep students in stable groups to minimize their exposure to other people.	When physical distancing is not possible, students and staff must wear face masks, including during transitions between classes and in the restroom.
Front Office	Hand sanitizer will be available at all times on the counter and by the visitor management machine (Raptor).	When physical distancing is not possible, we will wear face masks. We will provide plexiglass shields for office counters. Proper signage will be posted at the entrance of the building.	Office staff will regularly clean surfaces throughout the day and try not to share office supplies. Our custodial staff will thoroughly clean daily, including sanitizing high-touch surfaces like door handles. Administrative Assistants will be on an hourly rotation of wiping down high traffic areas during the day.	At this time, the only visitors we can allow into our schools are people who are there to work. Otherwise, we cannot allow visitors into our buildings. We are asking our parent groups to meet remotely.	We will require everyone to wear a face mask when physical distancing is not possible. All visitors will have to wear a mask while in our front office.
Nurse	Nurses will wash their hands and use hand sanitizer before caring for students and staff members, and they will use new gloves for each visit. The nurses will ask everyone who visits their offices to wash their hands or use hand sanitizer.	Nurses will practice physical distancing when possible. Depending on a person's symptoms, nurses will wear proper PPE before caring for the individual.	Once the student or staff member leaves the nurse's room, the nurse will disinfect surfaces. When necessary, the custodian will assist in cleaning. If the nurse suspects COVID-19 symptoms, the custodian will clean the health room, and no one will enter the room until they finish. Plaza will have two Isolation rooms directly adjacent to the nurses office for COVID/Respiratory related illnesses.	Teachers and staff need to call the healthroom before sending down any students or staff. This will allow the nurse to keep students from different groups separate.	Everyone who enters the nurse's office must wear a mask.
Restrooms	All staff members and students will exercise good hand-washing techniques. We will post hand-washing posters near every sink in the building	Teachers will have a designated time windows for students to use the restroom during the day. This will ensure there is adequate physical distancing in the building throughout the day.	Custodial staff will clean surfaces throughout the day as part of their morning, afternoon and evening custodial rotations.	Teachers will have a designated time windows for students to use the restroom during the day. This will ensure there is adequate physical distancing in the building throughout the day.	Students will wear masks in the restrooms and on their way to and from the restroom.
Cafeteria	Everyone will wash their hands before entering and after leaving the cafeteria. We will provide hand sanitizer. Nutrition Services staff will follow state and federal guidelines for food preparation, which now includes checking staff temperatures. Staff working in the cafeteria will sanitize and wash their hands when helping students. Teachers will before their scheduled lunch time to encourage student hand washing/ hand sanitizer use and escort cohort group to cafeteria. Teachers will then escort students down to cafe to get lunch and go to their assigned lunch location.	Students will have assigned seats and they will not sit directly across from one another. Maximum occupancy of the cafeteria at any one time will be 50% of the seating.	Custodial and cafeteria staff will disinfect tables and benches after each group of students.	Teachers will be on an A/B schedule for lunch. Group A will eat in the cafeteria, while Group B eats in their teachers room. The next day, the schedule will be opposite. Group B will eat in the cafeteria and Group A will eat in the teachers classroom.	Students will wear masks when entering and leaving the cafeteria. When students are in line and when they are not eating, they will wear masks. Lunchroom supervisors must wear masks at all times.

Special Services Rooms (SPED, SLP, Reading Intervention)	We will provide hand sanitizer, and everyone will need to sanitize their hands when entering. Students and staff can also sanitize their hands while seated at classroom tables.	Teachers will limit the number of students allowed into their rooms. Students will be spread out as much as possible while still being able to participate in lessons.	Teachers will have separate supplies for each student. For communal supplies, the teacher will have a clean and a dirty bin. Teachers will give students materials from the clean bin and will then sanitize the used items before returning them to the clean bin. Items that cannot be cleaned, like books, will need to sit for at least 24 hours between each use.	Special services teachers will work to minimize pulling students from different classes at the same time. Students will wear masks 100% of the time, if they are around students from other groups.	We will require masks when students are in special services rooms, unless a teacher needs to see the students' mouths to provide instruction, as in phonics instruction and speech interventions. In these situations, we will try to provide a clear mask or a plexiglass divider to use.
Sensory Room	We will provide hand sanitizer at the entryway, and everyone will use it when entering and leaving the sensory room.	Staff will limit the number of students in the sensory room. When possible, we will take items from the sensory room to be used in the pod, halls or main classroom.	We will provide isopropyl alcohol to custodians, who will dilute it to no less than 70%. A spray bottle and paper towels will be in the upper cabinet. After students or staff members use the sensory room, staff will clean and sanitize the room. Staff will build this into their scheduled sensory room time. If a piece of equipment cannot be cleaned, staff will place a "not clean" sign on the equipment and return as soon as possible to clean it.	Students who visit the sensory room together should be from the same class. If this is not possible, students should use sensory room items in the classroom, pod or hallway.	Students and staff will wear masks when entering and leaving the sensory room. Students who use the sensory room will wear masks if possible.
Music	We will provide hand sanitizer, and we will encourage students to use it as needed, especially at transition times. Students will frequently wash their hands, especially after sneezing or coughing. If students cannot wash their hands, they will use hand sanitizer. If classes use shared instruments, students need to sanitize their hands before and after using the instruments.	We will space chairs apart. If students sit on the ground, they will sit apart. When students are working in close proximity to each other, they will wear masks. We are avoiding direct physical contact.	We will disinfect shared instruments after each class, using appropriate cleaner protect them.	Only one class will be in the music room at a time. We will be utilizing alternative spaces to ensure physical distancing.	Students and staff members will wear face masks when entering and exiting the music room and whenever they cannot physically distance.
Gym	We will provide hand sanitizer, and we will encourage students to use it as needed, especially at transition times. Students will frequently wash their hands, especially after sneezing or coughing. If students cannot wash their hands, they should use hand sanitizer.	Students will have individual spots labeled on the gym floor for physical distancing. We will avoid direct physical contact. There will be no use of the gym lockers at this time.	We will disinfect equipment at least once per day, or as needed throughout the day, using appropriate cleaning supplies to protect the gym floor and equipment.	Students will attend PE class with their groups. Efforts of keeping students in cohort groups will be a priority.	Students and staff members will wear face masks when entering and leaving the gym whenever they cannot physically distance. During times of high physical exertion, students will not need to wear a mask, but we will maintain physical distancing during these times.
Art, FACS, Practical Arts Classrooms	We will provide hand sanitizer, and we will encourage students to use it as needed, especially at transition times. Students will frequently wash their hands, especially after sneezing or coughing. Students will sanitize hands before and after using shared supplies.	The teacher will space students at work areas to the best of their ability. Students will not share supplies in order to limit exposure. We will avoid direct physical contact.	Teachers should use a bin for supplies and then sanitize them before giving them to students in later classes. Students will bring their own supplies with them to use in the room to limit the spread of germs. We will clean technology, like desktops and mice, after each use.	Students will remain with the same groups as much as possible.	Students and staff members will wear face masks when entering and exiting the classroom and whenever they cannot physically distance.
Library	We will provide hand sanitizer, and we will encourage students to use it as needed, especially at transition times. Students will be directed to frequently wash their hands, especially after sneezing or coughing.	We will space students apart in the library as much as possible. We will limit the number of students in the checkout area at one time.	After students return books, the books will sit for 24 hours before we reshelve them.. Media specialist will establish a location for returned books for this process.	Schools will manage the number of students in the library to allow for physical distancing. Media specialist will create a schedule for days in which particular teams/classes will have access to the media center	Students and staff members will wear face masks when entering and exiting the library and whenever they cannot physically distance, such as during the checkout process.

<p>Arrival/Dismissal</p>	<p>We will provide hand sanitizer, and we will encourage students to use it as needed, especially at transition times. Students will be directed to frequently wash their hands, especially after sneezing or coughing.</p>	<p>We will keep students apart as they enter and exit the school. Students must report to their assigned locations upon arrival. Doors will open at 7 am. Students arriving before will have to wait in the AUX/Main Gym. Students will go straight to their classroom. Those who wish to eat breakfast will need to the cafeteria/cart pick up their breakfast and go straight to their teachers room and eat there. Students will have a staggered dismissal based on teams.</p>	<p>Our custodial staff will thoroughly clean daily, including sanitizing high-touch surfaces like door handles.</p>	<p>Students will have a staggered dismissal based on teams</p>	<p>Students and staff members need to wear face masks when entering and exiting the school.</p>
<p>Hallways/ Passing Time</p>	<p>We will provide hand sanitizer, and we will encourage students to use it as needed, especially at transition times. Students must frequently wash their hands, especially after sneezing or coughing.</p>	<p>Class dismissal time have been altered to ensure physical distancing as well as specific hallways will be used by teams to promote separation between cohort groups.</p>	<p>Custodial staff will clean high-touch surfaces as needed.</p>	<p>Class dismissal time have been altered to ensure physical distancing as well as specific hallways will be used by teams to promote separation between cohort groups.</p>	<p>Students and staff members need to wear masks while in the hallway and during passing times.</p>
<p>Athletics</p>	<p>Athletes will wash their hands and use sanitizer before and after using the weight room or practicing.</p>	<p>Athletes cannot participate in team huddles, handshakes or fist bumps, and players must follow physical distancing requirements as much as possible for their sport.</p>	<p>We will use cleaning wipes to disinfect weight room equipment after each set. We will disinfect sports equipment after each practice.</p>	<p>We will place athletes in stable groups for practice whenever possible.</p>	<p>Students and staff members need to wear masks when entering and leaving the school. Students are not required to wear masks while participating in their sport.</p>